

OPUSCAPITA BUSINESS NETWORK - SPECIFICATION OF EXPORTABLE DATA

OpusCapita Services	Exportable Data	Format	Method
Invoice Receiving	<i>Original invoice image</i> <i>Invoice data of the last 90 production dates</i> ▪ <i>Header level data</i> ▪ <i>Invoice line item data</i> <i>Possible attachments</i> <i>Last 90 days used routing information</i>	<i>Original invoice image, in the same format as during the service</i> <i>Possible attachment(s), in the same format as during the service</i> <i>Invoice data, in the same format as during the service</i> <i>Routing information containing (In CSV- or JSON-format):</i> ▪ <i>Message Type</i> ▪ <i>Sender</i> ▪ <i>Inbound Business Channel (format)</i> ▪ <i>Receiver</i> ▪ <i>Receiver Company ID</i> ▪ <i>Outbound Business Channel (format)</i>	SFTP
Invoice Sending	<i>Original transaction files (last 90 days)</i> <i>Routing data (last 90 days)</i>	<i>Received and sent files (inbound and outbound documents)</i> <i>Original invoice image, in the same format as during the service</i>	SFTP

		Possible attachment(s), in the same format as during the service Routing information containing (In CSV- or JSON-format): ▪ Message Type ▪ Sender ▪ Inbound Business Channel (format) ▪ Receiver ▪ Receiver Company ID ▪ Outbound Business Channel (format)	
O2C & P2P messaging	Last 90 days original transaction files Last 90 days used routing information	Received and sent files (inbound and outbound documents) Possible attachment(s), In same format than they are store in the solution Routing information containing (in CSV- or JSON-format): ▪ Message Type ▪ Sender ▪ Inbound Business Channel (format) ▪ Receiver ▪ Receiver Company ID ▪ Outbound Business Channel (format)	SFTP
Long term archive	Original invoice image Invoice metadata	Original invoice image, in the same format as during the service, typically XML Possible attachment(s), in the same format as during the service, typically PDF Invoice meta data in JSON format	Secure URL (Azure SAS Token) for whole archive export UI export for individual

			<i>invoice attachment and meta data export</i>
IPA – Invoice process automation	○ <i>Original invoice image</i> ○ <i>Invoice data</i> ▪ <i>Header level data</i> ▪ <i>Invoice line item data</i> ▪ <i>Invoice Postings</i> ▪ <i>Invoice audit trails</i> ○ <i>Possible attachments</i>	<i>Original invoice image, PDF</i> <i>Possible attachment(s), In same format than they are store in the solution</i> <i>Invoice data</i> <i>JSON</i>	<i>SFTP</i>

Categories of data that are exempted

Categories of data specific to the internal functioning of the OpusCapita's data processing service where a risk of breach of Opuscapita's trade secrets exists, data and digital assets protected by intellectual property rights of OpusCapita or 3rd parties or constituting trade secrets of the OpusCapita or 3rd party including specifically following: Data and digital assets relating to OpusCapita's productions platform and applications running or connected to the platform, algorithms, software, technology, conversion programs, settings, knowhow and infrastructure owned, leased, licensed or otherwise used by OpusCapita, its group companies or its subcontractors and vendors to implement, operate, develop and maintain the Services.

OpusCapita will not retrieve and export master data, including supplier's buyer and/or supplier master data. Especially with regards IPA, the following data is not exported:

- *Master data (maintenance in the 3rd party solution); Suppliers including supplier bank accounts, Payment terms, Voucher information, Voucher types, Voucher periods*
- *Currency sets*
- *Posting master data like Dimensions, Dimension values, Dimension dependencies*
- *Settings, Data export settings, Company specific settings like Workflows, Scheduled tasks, Email templates, Claim email templates, Approval limits, Approval groups*
- *Matching items imported to IPA for invoice matching like, Purchase order items, Goods receipt items, Contract line items*